



# Town of Discovery Bay

*"A Community Services District"*

## AGENDA REPORT

**Meeting Date**

March 2, 2016

**Prepared By:** Catherine Kutsuris

**Submitted By:** Same

**Agenda Title:**

Special District Representation on LAFCO – Consider forwarding a nomination and designating the voting delegate

**Recommended Action:**

1: Consider forwarding a nomination for the Special District's representation on LAFCO; and 2. Designate Bill Pease as the voting delegate for the District and consider appointing an alternate.

**Executive Summary:**

**Background:**

The District received correspondence on March 1, 2016 from LAFCO staff regarding the deadline to submit nominations for the Special District's representation on LAFCO. The deadline to submit nominations is March 7<sup>th</sup>. Government Code Section 54954.2 (b) allows the Board to discuss an item which was not previously placed on an agenda at a regular meeting when the Board determines that the need for immediate action exists and that the need came to the agency's attention after the posting of the agenda. In this case, the email correspondence came yesterday afternoon.

A decision to add this item to the agenda requires the Board, by a two-thirds vote, determine that the information came to the District after the posting of the Agenda, and that there is a need for immediate action on this item.

**1. Consider forwarding a Nomination:**

The California Government Code sets the requirements for the Independent Special Districts Selection Committee. The Committee's role is to appoint the regular and/or alternate special district members to the Contra Costa LAFCO whenever a term expires or a vacancy exists for those seats. The Committee is scheduled to meet on Monday April 18, 2016 for the purpose of filling the LAFCO Special Districts seat currently held by Mike McGill. Mr. McGill's seat expires on May 2, 2016. For a nomination to be considered, the name must be forwarded to the LAFCO Executive Officer by Monday, March 7, 2016.

Each independent special district may submit one nomination for each vacancy. The nominee must be a member of a governing board of either the Town of Discovery Bay CSD or a governing board of another independent special district within the County.

**2. Designate Voting Member and Alternate(s):**

The Special District Selection Committee is comprised of the presiding officer of the legislative body of each independent special district. As such, staff recommends the Board appoint Bill Pease as the voting delegate to the committee. The Board may also appoint an alternate so that the District would be able to participate in the event of a scheduling issue. The Board may appoint any other member or members to act in the event that the Board President is unable to attend.

**Fiscal Impact:** None

**Amount Requested \$**

**Sufficient Budgeted Funds Available?:** (If no, see attached fiscal analysis)

**Prog/Fund #    Category: Pers.    Optg.    Cap.    -or-    CIP#    Fund#**

**Previous Relevant Board Actions for This Item**

**Attachments**

Special Districts Presiding Officer List April 2016

**AGENDA ITEM: G-6**